

**RULES/AGENCY RULES COMMITTEE**

Meeting Report  
March 24, 2004

**PRESENT:** Chair Dando; Members Cortese, Williams and Yeager  
Member Chavez entered the meeting at 2:05 p.m.

**ABSENT:** None

**STAFF:** City Attorney Richard Doyle, Assistant City Manager Mark Linder, Council Agenda Manager for the Mayor's Office Jennifer Carlino, Assistant to the City Manager/Acting City Clerk Deanna Santana, Senior Executive Analyst Nadine Nader, and Redevelopment Agency Liaison Gary Miskimon

Chair Dando called the meeting to order at 2:00 p.m.

**A. Redevelopment Agency**

**1. Review April 6, 2004 Draft Agenda**

The Committee recommended approval of the April 6, 2004 Redevelopment Agency agenda.

**2. Add New Items to March 30, 2004 Agenda**

There were no changes made to the March 30, 2004 Redevelopment Agency agenda.

- **Redevelopment Board Requests**
- **Executive Director Requests**
- **RDA Counsel Requests**

**3. Staff Reports Outstanding**

Documents Filed: Report from Redevelopment Agency Liaison Gary Miskimon, dated March 23, 2004, stating there are no staff reports outstanding for the March 30, 2004 Redevelopment Agency meeting.

Discussion/Action: The Committee noted and filed the Redevelopment Agency Liaison's report.

**B. City Council**

**1. Review April 6, 2004 Draft Agenda**

The Committee recommended approval of the April 6, 2004 City Council agenda.

**a. Additions/Changes**

- (1) Change Item 4.3 to read, "Approval to draft parameters for a secondary unit ordinance."
- (2) Present a proclamation declaring the month of April, "Month of the Young Child" (Chirco)
- (3) During the evening session, administer Oath of Office to District 6 Youth Commissioner (Mayor)
- (4) Approve an ordinance amending the San Jose Municipal Code to provide for a preference in the award of contracts for local businesses and small businesses (City Attorney)

**2. Add New Items to March 30, 2004 Agenda**

The Committee recommended the following additions to the March 30, 2004 City Council agenda:

• **Mayor and Councilmember Requests**

- a. Present a commendation recognizing the Sustainable Silicon Valley Initiative (LeZotte/Mayor)
- b. Adopt a resolution in support of the United Nations Millenium Development Goals

Document Filed: Memorandum from Council Member Chavez dated March 24, 2004 recommending placement of a resolution supporting the United Nations Millenium Development Goals on the March 30, 2004 Council agenda.

• **City Manager Requests**

None

• **City Attorney Requests**

None

• **City Clerk Requests**

- a. Accept the Office of the City Auditor's *Report on Sales and Business Tax Audit Results for the Quarter Ended December 31, 2003*

**3. Staff Reports Outstanding**

Documents Filed: Report from the City Manager's Office dated March 23, 2004 listing three staff reports outstanding for the March 30, 2004 Council agenda.

Discussion/Action: The Committee noted and filed the City Manager's report.

**C. Legislative Update**

**1. State**

There was no report.

**2. Federal**

There was no report.

**D. Meeting Schedules**

Documents Filed: Memorandum from Nadine Nader, Senior Executive Assistant, dated March 19, 2004 requesting approval to schedule an Airport Study Session.

Discussion/Action: The Committee recommended scheduling an Airport Study Session on April 12, 2004, 1-4 p.m., to be held at the Airport Administrative Offices, 1732 N. First Street, 4<sup>th</sup> Floor, Large Conference Room.

**E. The Public Record**

There was no Public Record filed.

**F. Appointments to Boards, Commissions and Committees**

There were none.

**G. Rules Committee Reviews, Recommendations and Approvals**

**1. City Manager's written report on the San Jose Family Camp Manager hiring process**  
(Deferred from 3/17/04)

Documents Filed: Memorandum from Sara L. Hensley, Director of Parks, Recreation and Neighborhood Services; and from Mark Danaj, Director of Employee Services, dated March 9, 2004 updating Rules Committee on the Family Camp Manager selection process.

Discussion/Action: Mark Danaj, Director of Employee Services, and Albert Balagso, Assistant Director of Parks, Recreation and Neighborhood Services, answered Committee questions regarding the process to select the Family Camp Manager. Committee members voiced concerns, many of which came from community members, regarding the recruitment and selection process for this position. Vice Mayor Dando expressed a desire for more information on the Family Camp workplan/schedule for this year and on what is being done to rebuild relationships with Friends of Family Camp. Member Yeager suggested a recognition/honor for the man who has been Manager of the Family Camp for many years. The Committee accepted Director Hensley's report.

- 2. Request to initiate a street renaming of West Virginia Street, west of Interstate 280 to its terminus at Hannah Street, to Hannah Court (Yeager)**

Documents Filed: Memorandum from Council Member Yeager dated March 12, 2004 recommending a street renaming.

Discussion/Action: The Committee directed Administration to place this issue on the Planning Commission's agenda at the earliest possible date.

- 3. Request to place an audit of the Family Camp Program on the City Auditor's FY 2005-06 work plan (City Manager)**

Documents Filed: Memorandum from Sara L. Hensley, Director of Parks, Recreation and Neighborhood Services, dated March 18, 2004 recommending an audit of the Family Camp Program.

Discussion/Action: The Committee referred the Family Camp Program audit request to the City Auditor, who will return on April 7th with information on incorporating this audit into his workplan.

**H. Oral Communications**

None were presented.

**I. Adjournment**

The meeting adjourned at 2:40 P.M.

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Pat Dando, Chair  
Rules/Agency Rules Committee